

How to apply

International student admission opens December 1st 2000 and closes August 31st 2001. To apply students must follow IED application procedures:

1st step:

- Complete the IED application form found in the back of this catalogue
- Pay the enrolment fee

Prepare the following documents:

- Copy of high school diploma or equivalent
- Proof of language proficiency (one of the following):
 - submit a "language course certificate"
 - submit Italian/Spanish university diploma
 - bilingual students "proof of competency phone interview"
- 4 passport photos
- photocopy of your passport
- If the chosen school is in Italy, the following documents require a certified translation of the Italian Consulate:
 - Diploma
 - school transcripts

2nd step: Mail the above required original documents to the School of your choice

3rd step: To begin the quick admission process, fax the IED application form to the chosen school (see addresses in the back of the catalogue), with:

- a copy of the enrolment fee wire transfer or receipt of payment disposal by American Express (only IED Italy)
- copy of passport
- copy of diploma or equivalent

Transfer Students

Entering the 2nd and 3rd year.

Students previously enrolled in an equivalent program at the college level, may apply for entrance into either the second year or the third year.

1st step: to enter the 2nd and 3rd year the following items must be mailed to the chosen school by June 30th, in order to start the admission process:

- copy of your university/college diploma (if obtained)
- transcript from your university/college previously attended (credits, amount of hours per subject, study programs)
- a portfolio of 10 - 15 examples of artwork (slides, CD ROM, mail preferred)
- a portfolio description sheet listing each piece by number, size, medium and date completed

2nd step: following receipt and review of the above materials, a notification decision will be transmitted to the student as soon as possible.

3rd step: immediately upon receipt of acceptance into the 2nd or 3rd year, please follow the IED application procedure as above indicated.

Note: students admitted into the 3rd year in Milan, Turin and Rome schools will receive a diploma at the end of the course; students admitted into the 3rd year in Madrid will receive a certificate at the end of the course.

Upon arrival in Italy or Spain, the student commits to accept and to sign the General Rules of IED. Otherwise, the student will not be accepted into the course and the amount paid will not be refunded to the student.

Student Visa

If accepted, the student will receive by mail a "certificate of enrolment". This certificate should be taken to the local Consulate to apply for a Student Visa.

Starting date

1st, 2nd, 3rd year students in Milan, Rome and Turin begin September 3rd, 2001; 1st, 2nd, 3rd year students in Madrid begin September 24th 2001.

The IED Group may change course offerings and procedures without prior notice.

Student Services

Student Information Office

Student Information Office is available to guide and assist student with any concerns. Student are assisted with course selection, answer questions regarding living in a new city, shopping for necessary items, transportation, residence permit, insurance, visa, banking, tuition payment procedure, housing, language problems, school events, academic policies and regulations, educational planning and any related concerns. Advising is always available on an appointment.

Milan School

Istituto Europeo di Design Student Information Office

Mrs. Laura Ballabio
Via A. Sciesa, 4
I - 20135 Milan
Tel. +39 02 5796951
Fax +39 02 5510374
e-mail: info@milano.ied.it

Rome School

Istituto Europeo di Design Student Information Office

Mrs. Nadia Di Bernardino
Via Alcamo 11
I - 00182 Rome
Tel. +39 06 7024025
Fax +39 06 7024041
e-mail: info@roma.ied.it

Turin School

Istituto Europeo di Design Student Information Office

Mrs. Alessandra Biancalana
Via G. Pomba 17
I - 10123 Turin
Tel. +39 011 8125668
Fax +39 011 835720
e-mail: info@torino.ied.it

Madrid School

Istituto Europeo di Design Student Information Office

Mrs. Silvia Bomitali
Mrs. Laura Pedroso
Calle Larra 14
28004 Madrid Espana
Tel. +34 91 4480444
Fax +34 91 4480122
e-mail: info@madrid.ied.es

Housing

IED offers services to student seeking apartments or residence housing.

International students will be counselled when they arrive or helped with housing concerns. All international students are placed upon arrival in a Hotel or Residence hotel.

IED suggests to live in the Residential hotel and apartments for the first month, and later on rent an apartment after meeting other students and getting to know their way around the city.

Residential hotels include either single or double rooms with private bathroom, kitchenette, linens, towels and heating.

A telephone is available in the building. Most Residential hotels offer laundry facilities, if not public laundromats and dry-cleaners are available nearby.

The choice for permanent housing varies in Italy and Spain.

Please see the below description for more details and general costs.

Housing in Italy

Residential hotel upon arrival:

Double:
from Lit. 1.200.000
(620 EURO)
on per person /per month

Single:
from Lit. 1.900.000
(981 EURO) on per month

Permanent housing options:

Shared flats:
from Lit. 750.000 (EURO 387)
on per person /per month
(use of kitchen and bathroom)

Independent flats:
from Lit. 1.000.000
(EURO 516) on per month.

Women's Convent Residence (only in Milan)

Single:
Lit. 1.600.000 (EURO 826)
per month.

Includes:
private bedroom, shared bathroom, laundry facilities, public telephone, room cleaning, three meals a day and use of the kitchen.

Housing in Spain

Residential hotel upon arrival:

Double:
from Ptas. 70.000 (EURO 420)
on per person /per month

Single:
from Ptas. 100.000
(EURO 601) on per month

Permanent Housing options: Residence only for Women

Double:
from Ptas. 50.000 (EURO 300)
on per person /per month

Single:
from Ptas. 55.000 (EURO 330)
on per month.

Includes:
Use of the kitchen, shared bathroom, public telephone, room cleaning.

Mixed Residence

Double:
from Ptas. 40.000 (EURO 240)
on per person /per month

Single:
from Ptas. 45.000 (EURO 270)
on per month.

Includes:
Use of the kitchen, shared bathroom, room cleaning, public telephone.

Studio Apartments

Ptas. 70.000 - 100.000
(EURO 400 -601) per month.

Includes:
one room with kitchenette, bathroom, personal telephone, television. It is possible to rent monthly without a yearly contract.

Language preparation

In Italy all programs at IED are taught in Italian; in Spain all programs at IED Madrid are taught in Spanish.

All international students must meet the IED language requirement and submit a "certificate of course completion" from a language school. Those students who hold an Italian or Spanish college diploma can submit this diploma as verification of language knowledge. Bilingual student who speaks Italian or Spanish fluently, but don't have a certificate, can request a phone interview to prove their competency.

International students can study basic language at one of our affiliated language schools either in Italy or in Spain. International students studying language in their own country can apply the hours to IED language requirement as long as they pass the language competency test.

IED entrance language requirement

For absolute beginners

Oriental students:

600 hours

European and English speaking students:

320 hours

Spanish speaking students:

160 hours

(not valid for IED Madrid)

All other foreign students:

320 hours

How you can prepare to speak Italian or Spanish

Understanding the needs of foreign students, IED has made a special agreement with four reputable language school, in Italy ("**Dilit**" in Rome, "**Linguadue**" in Milan, and "**Dialogo**" in Turin) and in Spain ("**Eurocentres**" in Madrid). All language schools offer attractive locations to study. The teachers of the above mentioned school understand how to prepare IED students to meet the language requirements of IED. All four language schools offer a variety of courses for IED students. Courses include grammar and active conversation. For more details about the individual schools, please request a brochure from the school directly. Specify you are an IED student, in order to obtain special conditions.

Recommended language school addresses:

Rome DILIT IH

Via Marghera 22
I - 00185 Rome
Tel. +39-06-4462602
Fax +39-06-4440888
e-mail: dilit@tin.it
www.dilit.it

Milan Linguadue

Corso Buenos Aires 43
I - 20124 Milan
Tel. +39-02-29519972
Fax +39-02-29519973
e-mail: info@linguadue.com
www.linguadue.com

Turin Dialogo

Via S. Teresa 10
I - 10122 Turin
Tel. +39-011-5613695
Fax +39-011-5637114
e-mail: dialogo@archesis.it
www.dialogo+.it

Madrid Eurocentres

Paseo de la Castellana 194
28046 Madrid Spain
Tel. +34-91-3453512
Fax +34-91-3453513
e-mail: mad-info@eurocentres.com
www.eurocentres.com

Language competency verification if you study in your own country

Student who cannot begin to study in Italy on Spain should begin to complete part of the IED language requirement in their own country. The student may submit a "course certificate" upon application. Students should include a detailed one-paragraph description of their past language study experience, the number of hours completed and the type of classes taken.

Prerequisite course description

Immediately prior to entrance, international students are required to attend a prerequisite course. This is an IED obligatory language course essential for foreign speaking students to attend design classes at IED in Italy and Spain.

IED Milan, Rome and Turin: Prerequisite Course program Students attend a primary class of Italian art and culture to achieve more advanced language skills with an ability to understand design subjects.

The course assures that students are well-prepared to follow the Italian lectures during the school year and be active participants in class. Students will also take field-trips to important cultural sites and gain a tangible sensitivity to the cultural artistic history of the country.

The prerequisite course will be divided in two parts:

1st part:

lasts five week with an average of four, five hours per day. September, 3rd 2001. October, 5th 2001.

2nd part:

during the 1st and 2nd semester of IED courses.

First day

Prerequisite Course Program

An entrance exam will be given in the morning to identify the student's language level. Students will be divided into groups according to their skills. In the afternoon students familiarise with the school and have a general over-view of the five weeks course. Students will also meet their teachers. Materials with a course schedule will be distributed.

Final exam

Prerequisite Course Program

An exam will be given at the end of the school year. All international students must pass this exam to begin the following year. Students who do not pass the final exam will be obliged to repeat it.

IED Madrid:

Students who cannot speak Spanish must study basic language at our affiliate school Eurocentres and pass a final language competency test.

Students upon arrival in Italy and Spain

Upon arrival in Italy or Spain, students must make an appointment at the "Student Information Office" to arrange a personal meeting with the school staff.

Foreign student residence permit

Immediately during the first few days in Italy or Spain, students will be assisted by the "Student Information Office" in filling-in any forms and guide them on obtaining a residence permit. In Italy the permit to stay is called "Permesso di soggiorno", in Spain "Tarjeta de Residencia". This document is mandatory for both countries. It is simply a registration by the local police station necessary for foreign students living and studying in Italy or Spain.

IED Milan/Rome/Turin Documents you have to present to ask for the "Permesso di soggiorno"

Non UE Students:

- 2 photos
- 1 stamp Lit.20.000 (EURO 10) tobacco's shop
- passport photocopy
- visa
- certificate of enrolment at IED
- economical guarantee
- sickness and accident insurance (INA Insurance or international private insurance)

UE Students:

- 2 photos
- passport photocopy
- certificate of enrolment at IED
- economical guarantee

Madrid

Documents you have to present to ask for the "Tarjeta de Residencia"

Non UE Students:

- 3 photos
- passport photocopy
- visa
- certificate of enrolment at IED
- economical guarantee
- sickness and accident insurance
- copy of flat rent

UE Students:

- 3 photos
- passport photocopy
- certificate of enrolment at IED
- sickness and accident insurance

Sickness & Accident Insurance If a foreign student does not have any private international medical insurance, it is mandatory by the police to obtain Sickness and Accident Insurance.

In Italy the police suggests INA ASSITALIA for the cost of Lit. 150.000 (EURO 77) per year, it covers only hospitalization. Sickness Insurance is available in Spain for the cost of Ptas. 6.000 (EURO 36) per month. The insurance is necessary in both countries for students to obtain their residence permit.

Opening a bank account Students' residence permit plus additional documents are required by banks to open an account. Upon arrival in Italy or Spain the "Students Information Office" will advise students on the steps and procedure. Foreign students should allow up to several weeks to complete acquiring their documents.

Student budget

International students should estimate the following budget to cover the general cost of living.

Italy:

\$ 1,200.00 - \$ 1,600.00 per month (USD Currency)

Spain:

\$ 800.00 - \$ 1,000.00 per month (USD Currency)

Student profile

Average age:

17-35

Breakdown:

60% women, 40% men,

15-35% foreign students

(varies school to school)

Student schedule:

a typical school week involves 15-20 hours out of class work.

Student conduct

The school reserves the right to dismiss those students whose conduct on or off the school grounds indicate that may have cause harm to themselves or their fellow students, faculty or staff. Upon arrival and enrolment specific academic regulations will be given to the student.

Financial aid

International students may apply to their local government office.

School semesters

IED Milan, Rome, Turin and Madrid
1st semester: 1st, 2nd, 3rd year beginning on September 2001 to the middle of February 2002.
2nd semester: 1st, 2nd, 3rd year middle of February 2002, to the middle of July 2002.

2001/2002 Three year courses tuition fee

The following charges have to be paid according to the IED payment procedures.

The first year tuition charge in Italy includes the fee for the prerequisite course.

We remind that the admission process will begin upon receiving the enrolment fee payment.

Prices are quoted in USD for the Non UE students, and in Euro for the UE students.

Payments should be made directly to the school of application.

Other forms of payment will not be considered valid.

Please use the appropriate school bank information.

Payment procedure by wire transfer

If a parent or a relative is transferring money for a student, please mark clearly on the transfer

statement the name of the student. Please send by fax the bank transfer to the accounting office.

Payment procedure by American Express (only for IED Italian Schools)

In the student chooses to pay by American Express from his Country, he has to fill in the receipt of the payment disposal and send it in original by mail to the chosen school

Note: Payment by American Express is not available in Spain

Payment procedure by credit card upon arrival in Italy or Spain.

Upon arrival in Italy or Spain the student has the possibility to pay both the enrolment fee and the tuition fee by credit card. Otherwise we suggest to pay the enrolment fee by wire transfer or by credit

card in order to have the place guaranteed (see tuition payment procedures)*.

Withdrawal and refund

The following refund is based on the total first year tuition payment.

A refund will be made only when an official withdrawal letter is received at the student information office within the following period:

Withdrawal due by August 25th :
loss of the enrolment fee (1500 USD for Non UE students, 1000 Euro for UE students)

Withdrawal due by September 1st :
loss of the enrolment fee plus the cost of the prerequisite course (1500 USD + 2000 USD for Non UE students, 1000 Euro + 1900 Euro for UE students)

No refunds will be issued after these dates.

	Enrollment fee <i>due by August 25th</i>		Tuition fee <i>due by September 1st</i>		Total tuition fee	
	EURO	USD	EURO	USD	EURO	USD
IED Milan	Non UE students		1.500		7.400	8.900
	UE students	1.000		6.700		7.700
IED Rome	Non UE students		1.500		5.900	7.400
	UE students	1.000		5.850		6.850
IED Turin	Non UE students		1.500		7.000	8.500
	UE students	1.000		6.300		7.300
IED Madrid	Non UE students		1.500		5.500	7.000
	UE students	1.000		5.600		6.600

*USD transactions could be translated into Liras/Euro

Contacts

Milan School
Istituto Europeo di Design
Via A. Sciesa, 4
I - 20135 Milan
Tel. +39-02-5796951
Fax +39-02-5510374
e-mail: info@milano.ied.it

Rome School
Istituto Europeo di Design
Via Alcama, 11
I - 00182 Rome
Tel. +39-06-7024025
Fax +39-06-7024041
e-mail: info@roma.ied.it

Turin School
Istituto Europeo di Design
Via G. Pomba, 17
I - 10123 Turin
Tel. +39-011-8125668
Fax +39-011-835720
e-mail: info@torino.ied.it

Madrid School
Istituto Europeo di Design
Calle Larra, 14
28004 Madrid España
Tel. +34-91-4480444
Fax +34-91-4480122
e-mail: info@madrid.ied.es

Personal Information

Surname		Given name	
<input type="radio"/> Male <input type="radio"/> Female		Nationality	
Date of Birth		Place of Birth	
Street		Apt	
Post Code	City	Country	
Tel.home		Tel.work	
Fax home		Fax work	
e-mail			
High School/College/University diploma/other			
Name and address of last school or college attended			
How you came to know about the IED?			

Language School Information

Please indicate your language school name and address:

Language level:

- beginner elementary intermediate advanced

Other Language school attended total hours

Certificate received

Other foreign languages known

Design Program Information

I am applying as a:

- 1st year student transfer student (2nd year) transfer student (3rd year)

I am applying for the following school and program:

Rome	Milan	Turin	Madrid
<input type="radio"/> Furniture Design	<input type="radio"/> Industrial Design	<input type="radio"/> Interior Design	<input type="radio"/> Industrial Design
<input type="radio"/> Interior Design	<input type="radio"/> Interior Design	<input type="radio"/> Transportation Design	<input type="radio"/> Interior Design
<input type="radio"/> Set Design	<input type="radio"/> Fashion Design	<input type="radio"/> Fashion & Textile Design	<input type="radio"/> Fashion Design
<input type="radio"/> Fashion Design	<input type="radio"/> Jewelry Design	<input type="radio"/> Advertising and Graphic Design	<input type="radio"/> Digital Design
<input type="radio"/> Jewelry Design	<input type="radio"/> Textile Design	<input type="radio"/> Digital Design	<input type="radio"/> Graphic Design
<input type="radio"/> Digital Design	<input type="radio"/> Digital Design	<input type="radio"/> Illustration	<input type="radio"/> Virtual Design
<input type="radio"/> Graphic Design	<input type="radio"/> Graphic Design	<input type="radio"/> Photography	
<input type="radio"/> Illustration	<input type="radio"/> Illustration		
<input type="radio"/> Photography	<input type="radio"/> Photography		

Prerequisite Course Information

I will be attending the IED prerequisite course in

- Rome Milan Turin Madrid

Start date september 3rd

Expected arrival date

FROM ABROAD

by wire transfer

IED Milan

Banca Popolare di Milano
Agency#37
via Cadore, 43
Milano, 20135 Italia
Account: 1680/00
ABI: 5584
CAB: 01637

IED Rome

Credito Italiano
Agency#6
L.go Torre Argentina, 14
Roma, 00186 Italia
Account: 71893/00
ABI: 02008
CAB: 03206

IED Turin

Credito Italiano
Agency#7
via Po, 2
Torino, 10100 Italia
Account: 21177/00
ABI: 02008
CAB: 01007

IED Madrid

Banco Popular Español
calle Genova, 20
Madrid, 28004 España
Account: 0075/0322/
81/0600446618
Swift trnsfer code:
POPUESM

by mail order (available only by American Express)

IED Milan *payment disposal*

card holder name

enrolment fee 1,500 US\$

tuition fee 7,400 US\$

total fee 8,900 US\$

credit card n°

expiring date

signature

IED Rome *payment disposal*

card holder name

enrolment fee 1,500 US\$

tuition fee 5,900 US\$

total fee 7,400 US\$

credit card n°

expiring date

signature

IED Turin *payment disposal*

card holder name

enrolment fee 1,500 US\$

tuition fee 7,000 US\$

total fee 8,500 US\$

credit card n°

expiring date

signature

UPON ARRIVAL IN ITALY OR SPAIN

by credit card (*Upon arrival in Italy*)

IED Milan/Rome/Turin

- American Express
- Visa
- Mastercard
- Eurocard
- Diners
- Key Client

IED Madrid

- American Express
- Visa
- Mastercard
- Eurocard
- Diners
- Key Client

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fax +39/06.7024041
e-mail: info@roma.ied.it

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calle Larra, 14
28004 Madrid España
tel. +34/91.4480444
fax +34/91.4480122
e-mail: info@madrid.ied.es

Please mail all the following original documents to the above address:

- IED application form
- copy of enrolment fee wire transfer
- copy of high school/college/university diploma
- photocopy of passport
- 4 passport photos

I received this application from:

I have read the brochure and I agree to the general conditions:

Date _____ Signature _____